

PALM PEOPLE

3 Burley House
Rowditch Place
Derby, DE22 3LR

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E info@palmpeople.co.uk
W www.palmpeople.co.uk

■ REGISTRATION AND COURSE FEE PAYMENT

To register for a course please fill in this form and email it back to info@palmpeople.co.uk. Palm People is unable to accept cheque payments.

Alternatively please send payment via BACS: For BACS payment:

Account No: 83760871

Sort Code: 20-25-85

■ DEPOSITS

You can secure a place on a course by sending full payment via bank transfer - this is our preferred method as it cuts down on paperwork and administration time. However, if you prefer to spread the payment you can send £100 of the course price as a deposit. Balance is payable in up to three instalments on the first day of the month and is to be fully paid no later than 14 days before the course end date. Please remember that the first instalment must be paid before or on day 1 of the course.

■ YOUR DETAILS

Name: _____ Email Address: _____

Postal Address:

Postcode: _____ Day Tel: _____ DOB: _____

■ PLEASE BOOK ME FOR FOLLOWING COURSES

Course Title: Dates:

Submissions by Email: By typing in my name and initials I am agreeing to all the terms above. Submissions
Post must have a signature.

PLEASE SIGN AND RETURN TO:

Palm People, Burley House, Rowditch Place, Derby DE22 3LR

■ **DEPOSIT DETAILS**

I enclose: deposit of: £100.00 Signature: _____ Date: ____/____/____

I confirm that I will pay the balance in ____ instalments.

I enclose: exam fee of: £140 Signature: _____ Date: ____/____/____

I enclose: Full payment of: _____ I understand that deposit and exam fee are non-refundable but may be transferable with 4 weeks prior notice (subject to availability).

For those courses, where a qualification is required, I confirm that I am a qualified bodywork therapist and hold current insurance. (If you have any queries about this please contact the Palm People)

Students who are nearing the end of a qualifying massage course or awaiting results will need to provide a letter from a tutor to verify competence in hands-on techniques.

Please list all previous massage qualifications:

It is important that you bring your massage qualification with you on the first day of the course.

■ **DECLARATION:**

I confirm that I have read and understood and am happy to accept the attached Booking Terms and Conditions.

Signed: _____

Print name: _____

Date: _____

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Palm People- Booking Conditions

All deposits are strictly non-refundable & non transferable, unless enough cancellation notice period has been given by the student booking.

There is a 7 days cooling off period required under the DSR and if you fail to inform us within 7 days of the date of your booking all deposits are strictly non-refundable & non transferable i.e if you booked on the 1st January 2012 for a course starting in May, we would have to be notified by the 8th January 2012 if you wish to then cancel.

In the unlikely event the course date you have chosen is cancelled by the tutor you will be offered an alternative date, if you cannot attend this date the tutor will refund your deposit and or full course fee if this has also been paid.

However if having started the course you find that you are unable to complete it, we will endeavour to find mutually acceptable alternative dates to re-start the course within six months from the date of the cancellation. However in the event that we are unable to do so, no fees paid in advance will be repayable and all fees yet to be paid will become due and payable by the student.

Palm People reserves the right to change the venue and/or course dates if the minimum number of people booking for the course is not met.

Please note that due to the fact that the exam fees for our courses are governed by external body the prices for the exam fee are subject to change at any time without prior notification, even after the initial payment has been made. These fees are payable in full on or before day one of the course and, once paid, are strictly non-refundable

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IMPORTANT - Please read this as it is important information:

Once you have made your booking through your details are then forwarded onto the tutor. Palm People takes full responsibility with regards to your future contact and full course content and administration, once you have booked and paid your deposit payment.

Once booked if you have any questions about the course you have booked please make sure you contact the tutor at Palm People. If you wish to book for another course in the future please feel free to contact Palm People who will be happy to help you with this.

Please be aware that all our course material is copyright to Palm People and the tutor who wrote it, students are not authorised to teach this course unless through Palm People. If you are looking to become a tutor please contact us for possible places on our team, however if you wish to set up on your own due to the strict copyright we have on all of our material no paragraph, photograph from our web site or manuals or any written material given out may be copied, reproduced or transmitted without the written permission of the authors or in accordance with the provisions of copyright and the Designs and Patents Act 1988.

Any person breaching copyright may be liable to criminal prosecution and a claim for civil damages.

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